



NO.AST/SDE 5D/OG TFR/Vol.XII/12

DATED : 30/11/2018

Sub : Inter Circle transfer in the cadre of SDE (Telecom) - Reg.

Ref : BSNL CO Order No.1-7/2018-Pers-II dated 13/11/2018.

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In pursuance to BSNL CO order cited under reference above, Sri.K.Sivaram (A.I. Staff No.209851 & H.R.M.S. No. 200302463), SDE - BSNL Chennai Telephones District is transferred and posted to AP Circle and transfer is at own cost.

As such, Sri.K.Sivaram (A.I. Staff No.209851 & H.R.M.S. No. 200302463), SDE, Ekkattuthangal RSU, BSNL Chennai Telephones stands relieved and struck off from the rolls of Chennai Telephones District on the A/N of 30/11/2018 with instructions to report to CGM, Telecom, Andhra Pradesh Circle, Hyderabad - 500 001.

All the inbox items of the officer in SAP/ESS should be cleared by the officer before relief. All the roles of the officer in SAP/ESS should be delimited.

Necessary charge relinquishing report shall be furnished to all concerned. Relieving entry shall be made in ERP

This is issued with the approval of the competent authority.

  
30/11/18  
DY.GENERAL MANAGER (HR/ADMN)  
BSNL, CHENNAI TELEPHONES.

To  
The officer thro' unit officer.

The officer shall:

- Dispose off all appeals and petitions if any pending with the officer.
- Submit the self-appraisal to the reporting officer.
- Surrender ID card/ BSNL EMRS card/RSTC/ SIM Card/Residential furniture/Service Internet connection/ Laptop, if any, to the respective authorities concerned.
- Update the APARs where the officer is reporting/reviewing authority.
- Make over important pending works/disciplinary case pending/DPC cases on hand, if any.

Copy to:

- AGM (Pers.II), BSNL CO, ND - w.r.t. order cited under reference above.
- PPS to CGM, Chennai Telephones
- CGM - AP Circle - Hyderabad
- PGM South- Chennai Telephones
- DGM (NW Ops) SW- CHTD
- VO / DE STM Extl - CHTD
- AO - (C&A)/(P&A) SBA- BSNL - Chennai Telephones
- SDEs : MIS/DO/GENL/PERS/PG/BP/WELFARE
- ERP in charge - for updation in ERP
- PF of the officer / Intranet / Spare.